

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

March 19, 2024
Career Programs Building, Rooms 211 & 213

Open Session (1:00 pm – 3:00 pm)
AGENDA

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss a personnel matter relating to the appointment, employment, assignment, promotion, or compensation of appointees, employees or officials over whom the Trustees have jurisdiction pursuant to General Provisions Article § 3-305(b)(1).
- III. Consent Agenda (**ACTION**)
 - A. Approval of Minutes, Work and Open Sessions for February 20, 2024
 - B. Approval of Minutes, Work and Administrative for March 5, 2024
 - C. Personnel Report for March 2024
 - D. Policies Reviewed
 - 1. 3021 – Make Up Exam Fees
 - 2. 3070 – Maryland National Guard Tuition Discount
 - 3. 5002 – Furlough Policy
 - 4. 5004 – Employee Guidance and Progressive Discipline
 - 5. 5010 – Compensation Policy
 - 6. 5019 – Retiree Health Benefits
 - 7. 5042 – Family and Medical Leave
 - 8. 5093 – Use of Computing, Network and Communications Resource Policy
- IV. Reports from Campus Groups
 - A. Student Government Association
 - B. Faculty Assembly
- V. President's Report
 - A. Board Briefing Summary (*Attachment*)
 - B. Foundation Report
- VI. Monthly and Special Reports
 - A. Financial Report (*Attachment*) (**ACTION**)
 - B. Special Reports
 - 1. Annual Continuing Education Report (*Attachment*)
 - 2. Student Athlete Academic Performance Report (*Attachment*)
- VII. New Business
 - A. Faculty Promotion and Tenure for FY25 (*Handout*) (**ACTION**)
 - B. Capital Funding and Reserve Designations (*Attachment*) (**ACTION**)
 - C. Credit Tuition for FY25 (*Attachment*) (**ACTION**)
 - D. Student and Community Fee Schedule for FY25 (*Attachment*) (**ACTION**)
 - E. Continuing Education Tuition and Fees for FY25 (*Attachment*) (**ACTION**)
 - F. FY25 Salary Adjustment (*Handout*) (**ACTION**)

- G. FY25 Salary Scale Adjustment (*Handout*) (**ACTION**)
- H. Policy 8098 – Information Security Program Policy (*Attachment*) (**ACTION**)
- I. Policy 8099 – Protection of Personally Identifiable Information (PII) (*Attachment*) (**ACTION**)

VIII. Citizen Participation

IX. Remarks from Trustees

X. Adjourn